VILLAGE OF CANASTOTA
MINUTES
June 17, 2026

Mayor Warner called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Present: Mayor Rosanne Warner; Deputy Mayor Doug Gustin; Trustees Lori Torrey and Bill Haddad; and Village Administrator Jeremy Ryan; Fire Chief Lyle Chafee; Recreation Leader Cherie Bealer; Dan Cunningham of CWM; Lawrence Pavese, Andrew Dansby, Frank Macera, Robert E. Marris and Peggy LeClair.

Absent: Trustee Jeff Watkins.

Motion by Trustee Haddad, seconded by Trustee Torrey, to approve the following items as a consent agenda:

- Approving the following modification to the 2026-2027 budget: Increase 31202.01 (Police Capital) by $20,693.24;

- Approving the following transfers for the 2025-2026 budget: move $180.55 from 11301.01 (Court Personal Services) to 11304.01 (Court Contractual); move $10.19 from 14101.01 (Clerk Personal Services) to 13251.01 (Admin Personal Services); move $10,825.00 from 85604.01 (Tree/Stump Removal) to 14204.01 (Attorney); move $464.71 from 73101.01 (Youth Personal Services) to 14204.01 (Attorney); move $636.62 from 31201.01 (Police Personal Services) to 16204.01 (Village Hall Contractual); move $908.43 from 31201.01 (Police Personal Services) to 50101.01 (Street Personal Services); move $2,497.13 from 14101.01 (Clerk Personal Services) to 51824.01 (Street Lighting); move $4,943.89 from 90308.01 (Social Security) to 51824.01 (Street Lighting)

- Approving payment of the following abstracts:
  a. 5/30/26 General Fund Abstract in the amount of $68,591.05;
  b. 5/30/26 Sewer Fund Abstract in the amount of $54,865.32;
  c. 6/17/26 General Fund Abstract in the amount of $52,792.39;
  d. 6/17/26 Sewer Fund Abstract in the amount of $2,348.08;
  e. 6/17/26 CDBG Abstract in the amount of $630,000.00.

- Approving the following payments to Accu Data from General Fund Account No. 16204.01.155 (Payroll Service): $145.26 for payroll dated June 4, 2026, and $160.26 for payroll dated June 11, 2026;

- Authorizing an ACH transfer by USDA Rural Development in the amount of $16,000.00 from Sewer Fund Account 97106.02 (Debt Service), and $6,322.50 from 97107.02 (Interest on Debt Service) for a total of $22,322.50;

- Motion increasing Petty Cash to $200 from $100 to provide the swimming pool with a bank of $100 to use for change during the open swim season for 2026.

Discussion: Trustee Haddad believes that the Campany bill should not be paid because the gutters are not finished. It was determined that the check will be held by Administrator Ryan until the work is finished. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, authorizing the renewal of the Tax Stabilization CD with Community Bank which matures on June 27, 2026. **Discussion:** The rates and terms were discussed. The Board would like to renew the CD for a period of 6 months at 3.1%. Passed 3 – 0 – 1 Trustee Torrey abstaining.

Public Comments.

Larry Pavese discussed problems that he is having with Mr. Steve Williams harassing him by driving by, making noise with his car, and shouting things at him and his customers. Mr. Pavese advised the Board that it is getting worse and he has told Chief Barton who has advised him to call 911 when it is happening. Mr. Pavese talked with the Board about other incidents and concerns with regard to Mr. Williams. Chief Chafee advised that he would talk with Mr. Williams about proper conduct when in uniform and driving a Canastota Fire Department vehicle and Mayor Warner stated that she would speak with him, also. Mr. Pavese talked about Debra Golden of Salarino's on James Street going to the State asking for the parking space in front of his business to be eliminated. Mr. Pavese stated that this has created a hardship for him. Mr. Pavese stated that he believes he is in danger from Mr. Williams and stated that his neighbors are uncomfortable, too. The Mayor reiterated that she would make a phone call to Mr. Williams. Mr. Pavese does not feel that he is doing anything wrong and advised the Board that when he spoke with Officer Johnson about this, Officer Johnson told him that he would have to catch Mr. Williams in the act and told Mr. Pavese to call 911.

Robert Marris asked the Board what is happening at 207 South Main Street. The Mayor advised that the owner is coming in next week to meet with the Mayor and CEO Adsit. Mayor Warner stated that CEO Adsit has set them up with Community Action to see if they can assist with repairs. It was noted that the County Health Department stated that it does not have any jurisdiction in this matter.

Andrew Dansby advised the Board that he lives on Delano Avenue and has a problem with people parking behind his driveway for events at the school and he cannot get out of his driveway. He noted that when this happens, that the South Side School parking lot is not full. He talked about how hard it is to get out because of how big the cars are and how close they park to his driveway. Mr. Dansby is concerned about not being able to park in front of his home. He advised that his neighbor has two (2) handicapped children. Mayor Warner advised that Mr. Dansby can still park in front of his home, but across the street. Mr. Dansby talked about not having enough turning radius to get out of his driveway. Recreation Leader Bealer noted that AYSO soccer is only two (2) hours a day for four (4) days a week for two (2) months in the spring and fall. The Mayor would like to talk with AYSO again because this has been a problem for a long time. Recreation Leader Bealer noted that they have moved many age groups to other locations. Trustee Gustin stated that the new law will be in effect before practice and games start again at the end of August.

It was noted that parents do not want to walk from the South Side School parking lot to the fields and instead they park in the street. Recreation Leader Bealer and the Board talked about the scheduling of games by AYSO at South Side School. The Mayor talked about how the Board determined which side of the street would allow parking. Chief Chafee suggested that we put up temporary no parking signs on Saturday. Frank Macera noted that people park illegally every day when they pick up their children from the school. He asked if someone who lives there will get a ticket but the person parking there who is not a property owner will not. The Mayor advised that there will be signs put up. Mr. Macera asked who is going to enforce this as he wants the Police Department to do something about the cars parking on the corner that don't get tickets when the residents who live there will get tickets, adding that this is not right. Mayor Warner stated that she will have a conversation with the Police Department to ask them to keep an eye on this.

Mr. Macera asked about the e-bikes. Administrator Ryan stated that the Village does not have specific laws about this – we follow state laws.

Department Head Reports.

Code Enforcement Officer Adsit asked the Board if there were any questions on his report. Trustee Haddad asked if they found anyone for the Town of Lenox Codes Office yet. CEO Adsit believes that the new person starts Tuesday.

Fire Chief Lyle Chafee noted that the Thruway has been slow. He asked how the fire inspection was. The Mayor advised that everything was good. Chief Chafee spoke about the upcoming carnival. Administrator Ryan reviewed the schedule of events and the fireworks. He has been talking with the carnival company about changing the time so that the carnival is still going on when the fireworks are set off. The Board talked about the curfew and the timing of the carnival and the fireworks. The fireworks will go off at the business park. Administrator Ryan talked about other things going on with the carnival. The Board talked about moving the summer concert for that Thursday from the Boxing Hall of Fame to the Firemen's Park. Chief Chafee asked if we are still going to wait for the new truck before we start working on the sale of the trucks. The Mayor does not want us to sell them until we have a date for delivery of the new truck. Administrator Ryan noted that once the vehicles are listed for sale, we cannot continue to use them. Chief Chafee does not want the trucks to sit for the winter. The Board spoke with Chief Chafee about a potential sale of one of the vehicles. Chief Chafee stated that things with the new truck are moving right along. The cab and chassis are due to come off the line next month and it is expected to be here in October/November of this year. The Mayor would like to sit down next week to talk about the bond with Clerk/Treasurer Williams and Deputy Clerk/Treasurer Farr. Chief Chafee advised that the truck will go to Buffalo to have the equipment mounted before it comes here.

Dan Cunningham reviewed his report for the Board and advised that we did have a couple of rain events, but did not go over our limit. The stream sampling has started up stream and down stream. It is coming back the same. There have been no CSO events. Dan talked about what they will need to do to get the samples. Dan reported that the three (3) turbo blowers are having problems recently. These were installed in 2012. It may be an issue with controls needing to be upgraded

and it could be expensive. They are running in manual mode right now and Dan talked about the process they are using. He is hoping to be able to run this way for a year or two to make plans for the repair. Mayor Warner advised that we submitted a grant for engineering and planning to help us to redo the engineering for the sewer separation project. Canastota Dairy is looking to increase production on a product – they don't think that it will be a big impact because he thinks they will be sending basically just water. The Mayor talked about all the work that Canastota Dairy has done. Administrator Ryan noted that the CDBG is almost finished. The Mayor advised that not all of the equipment has been installed, and she talked about some of the work that is still to be done. They are estimating the new skim production could be millions of gallons per week. Dan Cunningham stated that we need to get our pre-treatment consultant, Ken Skibinski, involved because we may need to do some re-calculating. Administrator Ryan talked about his weekly meetings with DPW Foreman Holdridge and the department watering plan, noting that it should start soon. Dan Cunningham will come to the next meeting. Dan talked about his discussions with DEC about this process.

Recreation Leader Bealer talked about her report. Trustee Torrey asked about the Fishing Derby, noting that she received some complaints. Recreation Leader Bealer advised that this is not our event – it is the Over the Hill Gang and the Shane Pinard Future Fishermen who put this on. The Board talked about some of the complaints. Trustee Torrey asked when the pool is opening. Administrator Ryan advised that it is opening on June 20. The Mayor asked about the pool party on Wednesday of the carnival week. Recreation Leader Bealer advised that it is from 5 – 8 and will be similar to the water carnival that we used to do at the end of swimming lessons. The Mayor asked about the events that are being planned and if they need volunteers. Mayor Warner would like to meet to make sure that we are all on the same page. Recreation Leader Bealer noted that they did not have any sign-ups for the Father's Day event. She talked to Ticket Leap to see how many events we can run at one time and there is no limit and no charge. Cherie would like people to be able to register for our events on-line and to see if that changes registrations. The Mayor asked if having to come into the office is the problem. Cherie wants to test it to see if using Ticket Leap will get more participation. She would like to have approval for these because she is waiting for dates for golf, softball, football and baseball. The Mayor doesn't have a problem with it. Trustee Haddad asked if we are saying yes to Ticket Leap. The Mayor would like us to use the service if there is no cost to us. Cherie will work with Deputy Clerk/Treasurer Farr on this.

Discussion of the 2026 street paving project.

Administrator Ryan advised that he and DPW Foreman Holdridge met to discuss street paving and reviewed the list of streets with the Board. He noted that we may need to wait for the work at the school to be done before we can do the work on Second Street because of the school project. He also wants to put in two (2) more culverts because of the new house. The Board talked about the location of the new culverts. The Mayor asked if it will help the problems on Ravine Street. Trustee Haddad believes that it should. Administrator Ryan talked about the problems with the culverts on Rasbach Street. The DPW had to make some repairs there and noticed that the culverts were too small. He believes that we can get through 2026 but wants to do it in 2027. We can also get on the County schedule for 2027 and that will make it easier for us. Mayor Warner stated that

the work needs to be done because of the flooding that happens in this creek. The Mayor talked about looking at the culvert on James Street for replacement as well. Administrator Ryan asked if there are any objections to the list of roads to be paved. The Mayor stated that if we do not do Second Street, she would like us to do some of the potholes. Administrator Ryan confirmed that we have money in the budget for patch paving.

Motion by Trustee Haddad, seconded by Trustee Torrey, approving the attached Memorandum of Agreement with CSEA Local 1000 for the Department of Public Works Collective Bargaining Agreement dated June 1, 2026 – May 31, 2029 and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Torrey, seconded by Trustee Haddad, to approve the attached Electricity Supply Agreement with Constellation NewEnergy, Inc. for a term of four years beginning October 17, 2026 and ending October 26, 2030 and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, to approve the following Canastota Recreation Commission summer sports clinics at no cost:

a. Cheerleading: July 7 and 8 - Canastota Recreation Park – 5:00-6:30pm - Grades K-6
b. Field Hockey: July 27 and 30 - Canastota High School Turf - 4-5pm - Grades 3-6
c. Basketball: July 11 and 18, August 1 and 15 – Canastota Recreation Park – Grades 3-12.

Passed 4 to 0.

Motion by Trustee Gustin, seconded by Trustee Haddad, to approve a request from the Canastota Central School District to use the village pool parking lot on Spencer Street for their summer free lunch program. The program will operate from 11:00 a.m. – 1:00 p.m. Monday through Thursday from July 6 to August 13, 2026. Passed 4 to 0.

Motion by Trustee Torrey, seconded by Trustee Haddad, to appoint Melissa Luck to the position of Office Assistant I in the Village Clerk/Treasurer's Office effective July 1, 2026 at a pay rate of $22.00 per hour. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, to accept the resignation of Jermar Hymes as part-time police officer effective immediately. Passed 4 to 0.

Discussion regarding a request from Cynthia Eppolito for reimbursement in the amount of $500 representing the deductible she paid to repair damage to her vehicle which she states she sustained from a pot hole on Lewis Street.

Trustee Haddad noted that Ms. Eppolito sent over what we asked. The Board talked about the prior notice and the fact that the bridge is the Town's responsibility. The Mayor and the Board talked about potholes and the Mayor noted that he DPW does a great job and that there are a lot of

potholes. The Board talked about prior notice of the defect and whether we had the notice before the damage to Ms. Eppolito's car occurred. The Board expressed concern about setting a precedent. They noted that Ms. Eppolito's vehicle is 13 years old and asked how the Board could know where the damage occurred and when it occurred. There is no police report and we do not know what the condition of the vehicle was at the time the damage occurred. The Mayor talked about knowing that there was a problem with the bridge but not having notice of the pothole. Ms. Eppolito's letter stated that we told her that we were aware of the pothole. The Mayor asked if we checked with Deputy Clerk/Treasurer Farr to see if she did say that we were aware of the defect. The Mayor would like us to talk to DCT Farr and put this on the next agenda.

Motion by Trustee Haddad, seconded by Trustee Gustin, approving the attached Agreement between the Village and The Canastota Community Band in the amount of $1,800.00, for fiscal year June 1, 2026 – May 31, 2027, and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Torrey, seconded by Trustee Haddad, approving the following attached Artist Performance Contracts for the 2026 Summer Concert Series and authorizing the Mayor to execute said Contracts: a) The Local Favorites, $550.00 July 9, 2026; b) The Monterays $550.00 July 16, 2026; c) East Shore All Stars $550.00 July 23, 2026; d) Matt Chase $350.00 July 30, 2026; e) The Strangers $550.00 August 6, 2026; f) Joe Whiting $550.00 August 13, 2026; and g) Radio X $550.00 August 20, 2026. **Discussion:** The Board discussed moving the location of the East Shore All Start concert to the Douglas Chandler Firemen's Field as part of the carnival. Chief Chafee is concerned about electricity for the band. Administrator Ryan will reach out to them.

Motion by Trustee Haddad, seconded by Trustee Gustin, approving the attached Agreement with the International Boxing Hall of Fame for use of the Boxing Hall of Fame Activity Pavilion for the 2026 Summer Concert Series and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Gustin, seconded by Trustee Haddad, approving the attached Agreement with the Canastota Canal Town Corporation in the amount of $10,000.00 for support of the historical building during fiscal year June 1, 2026 – May 31, 2027, and authorizing the Mayor to execute the same. Passed 3 to 0 to 1 (Trustee Torrey abstained.)

Motion by Trustee Haddad, seconded by Trustee Gustin, approving the attached Agreement with the Canastota Canal Town Corporation in the amount of $2,000.00 for publicity during fiscal year June 1, 2026 – May 31, 2027, and authorizing the Mayor to execute the same. Passed 3 to 0 to 1 (Trustee Torrey abstained.)

Motion by Trustee Torrey, seconded by Trustee Haddad, approving the attached Correction of Errors Report from the Madison County Real Property Tax Services Department regarding property owned by Danielle and Clay Miller, bearing tax map number 43.8-1-8.4 and commonly known as 205 Stroud Street, adding a Veterans Exemption which was erroneously omitted from their 2026 Village Tax Bill, and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Torrey, approving a credit in the amount of

$102.19 against the sewer charges levied on the September 30, 2025 OCWA bill for property at 110 Pleasant Street owned by Robert Clickner, Jr. (Note: the reason for the excess consumption was due to a toilet leak that has been corrected.) Passed 4 to 0.

Motion by Trustee Gustin, seconded by Trustee Haddad, approving a credit in the amount of $475.21 against the sewer charges levied on the March 31, 2026 OCWA bill for property at 3797 Canal Road owned by DRW Homes, LLC. (Note: the reason for the excess consumption was due to 2 toilet leaks that have been fixed.) **Discussion:** Trustee Gustin was concerned that the property is not in the Village but it has Village sewer. The Mayor noted that this property was not occupied and the Board talked about how much water was consumed. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, approving a credit in the amount of $41.29 against the sewer charges levied on the March 31, 2026, OCWA bill for property at 1 Deppoliti Avenue owned by Anthony Palamara. (Note: the reason for the excess consumption was due to a toilet leak that has been fixed.) Passed 3 to 0 to 1. (Mayor Warner abstained.)

Motion by Trustee Haddad, seconded by Trustee Torrey, approving a credit in the amount of $198.42 against the sewer charges levied on the March 31, 2026, OCWA bill for property at 314 N. Peterboro Street owned by Frederick Myers, Jr. (Note: the reason for the excess consumption was due to pipes bursting that has been repaired.) Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Torrey, approving the attached Resolution authorizing Premium Holiday Pay for part-time police officers who work on a holiday as identified in the collective bargaining agreement between the Village and the PBA. Passed 4 to 0.

Motion by Trustee Torrey, seconded by Trustee Haddad, approving Sunset Yoga to be held at Brown's Rusty Pond at 7:00 p.m. on Wednesdays beginning August 5, 2026 and continuing for 4 weeks until August 26, 2026. The cost for residents is $15/week or $50 for all 4 weeks, paid in advance, and $20/week paid in advance for non-residents. The instructor will be Kera Pinard and the fee per session to the Village will be $10/per person. Passed 4 to 0.

Correspondence.

- Letter of Resignation from Deniece Zeller from the Canastota Housing Authority effective August 27, 2026.
- Letter from Mr. Dansby in opposition of LLB-2026 regarding no parking near South Side School.
- Letter from Rebecca Waldron of Maple Avenue regarding traffic concerns. The Mayor suggested that we move the sign from Main Street to Maple Avenue.

Administrator's Comments.

Administrator Ryan reported that the DOT has responded that they did a study in 2023 and determined that no changes are needed to the parking on South Peterboro Street at James Street in

response to a request from Debra Golden. The downtown light fixtures were replaced by National Grid and they did not change them after Administrator Ryan had spoken to them about the aesthetics of our downtown and how the new fixtures did not match. He was advised that the order to change the lights was already in and they had to complete that before they can change the lights. Administrator Ryan is not sure that we will get our new lights and noted that they do not match the pedestrian lights on the poles.

Administrator Ryan met with Recreation Leader Bealer and Pop Warner representatives regarding storage at the pool and Rec Park. Pop Warner is open to putting a shed in and the biggest obstacle is cost – their funding gets them what they need year to year and it could take a couple of years to raise the money to buy the shed. The Mayor stated that if the heat in the storage area at the pool is turned up again, they will be done. Administrator Ryan suggested that they consolidate the two areas at the pool and the Rec Field. He also stated that the heat probably gets turned up when someone comes in to inventory and forgets to turn it back down. They are working on cleaning it up and want Recreation Leader Bealer to come down and look at it this week.

Administrator Ryan reported that our insurance company will reimburse nearly the full cost of the pumps that went down, less the deductible. The total amount is nearly $24,000.00.

Mayor Warner asked for an update on the Erie Mill Project. Administrator Ryan stated that he has not had time to get it done. He stated that Clerk/Treasurer Williams suggested that we split the bid in two for the demolition and to shore it up. The Mayor wants us to focus on design. Clerk/Treasurer Williams noted that her suggestion was to remove the design to an RFP and we can bid the demolition or shore up. Mayor Warner advised that the rock wall has some cracks in it. Administrator Ryan, Clerk/Treasurer Williams and Mayor Warner talked about how to move forward with this. Clerk/Treasurer Williams suggested that we RFP design and bid to shore it up.

Clerk/Treasurer Williams talked about tax collections to date.

Mayor's Comments.

The Mayor resubmitted to SHPO with the new information that we have regarding the former Erie Mill and they don't care – they do, however, want to be kept in the loop. The Mayor and Administrator Ryan met with Jamie Kowalczyk and our attorney regarding the pocket community. The Toast is not going into the commercial space but the county has found a company that might be interested. The Mayor has reached out to businesses in the area, but none of them are really interested. They will submit another application to HCR for additional funding. They are not going to do any site work this year because they are not cleared from the DEC. Trustee Torrey asked if the commercial space is leased. Mayor Warner confirmed that it is and she talked about the space and potential cost. She noted that we have a schematic for the inside. They are considering removing it. The Mayor also noted that if they pull out the commercial space they would lose the NY Forward funding in the amount of $500,000.00. If they removed the commercial space, it would be converted to more residential space. The Mayor advised that the water report is almost done. Mayor Warner met with a representative from the Canal Corporation.

They would also like a copy of the water report and the representative advised the Mayor that the Canal should be dredged and the trees pulled out but there is no money. This needs to be done from Rotary Park to South Canal Street. The Mayor showed him the list of projects and they talked about repairs to the sewer and he was impressed by how many projects we have. He stated that this would be big. Mayor Warner took a picture looking toward Buck Street and used Chat GPT and it produced a great simulation. The representative was impressed. The Mayor would like us to get to the point where we could take it from West Ave to Diamond Street and she believes that we could then compete with other Villages that have the Canal in their community. Administrator Ryan added that the point of meeting with the representative from the Canal Corporation was to show him all of the potential and what is currently being planned and what we have grants for. The Mayor showed the design to the Board and those in attendance. Mayor Warner went to the Chamber meeting last week. They have a new president, Tess Wright-Toteda. The Mayor would like to meet with them again.

Administrator Ryan was informed by Robert Menikheim that he received confirmation that signing the agreement will not affect his NY Forward grant.

Mayor Warner advised that she put something on Facebook about how we can enhance the fans' experiences during the Hall of Fame weekend. Mayor Warner talked about having a welcome tent. She talked about a conversation with John Pinard about an idea for a card to give to visitors. They would visit places in the Village, fill out the card and turn it in for a prize, noting that this could be a way to get people into the downtown. The Mayor talked about the suggestion that someone gave her to draw people into the downtown. Many of the fans noted that there is nothing for them to do in town. The Mayor would like people to send their ideas to her.

Trustees' Comments.

Trustee Gustin is all set tonight.

Trustee Haddad stated that we need to get the agreement to Constellation tomorrow and let the Board know that there is a 250th committee meeting tomorrow at the Legion.

Trustee Torrey is good tonight.

Reminder that the July 1, 2026, Board of Trustees meeting has been cancelled.

Motion by Trustee Haddad, seconded by Trustee Gustin, to adjourn at 9:18 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer