VILLAGE OF CANASTOTA
MINUTES
April 15, 2026

Mayor Warner called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Present: Mayor Rosanne Warner; Trustees Lori Torrey, Jeff Watkins and Bill Haddad; Village Administrator Jeremy Ryan; Deputy Clerk/Treasurer Caitlin Farr; Fire Chief Lyle Chafee; Recreation Leader Cherie Bealer; Dan Cunningham of CWM; DPW Foreman Doug Holdridge; Police Chief Sean Barton; Code Enforcement Officer Mike Adsit; Village Historian David Sadler; Recreation Board Member Beth Ackman; Marty Bargabos; Annette Bargabos; Jason Gaiser and Hailie Chandler of Canastota Little League; Peggy LeClair; Kevin Robinson and Lynne Gaglianese.

Absent: Deputy Mayor Doug Gustin.

Motion by Trustee Watkins, seconded by Trustee Haddad, to approve the following items as a consent agenda:

Minutes of the April 7, 2026, Special Meeting.

Budget Transfer: $1,100.00 from 13204.01 (Independent Auditing) to 85104.01 (Beautification); $339.69 from 90608.01 (Health Insurance) to 51824.01 (Street Lighting); $300.00 from 90608.01 (Health Insurance) to 14204.01 (Attorney)

Payment of the following abstracts:
a. General Fund Abstract in the amount of $99,958.64;
b. Sewer Fund Abstract in the amount of $24,865.84.

Payments to Accu Data from General Fund Account No. 16204.01.155 (Payroll Service): $135.74 for payroll dated April 2, 2026, and $153.48 for payroll dated April 9, 2026.

ACH transfer to be made by USDA Rural Development on April 30, 2026, in the amount of $697.50.00 from Sewer Fund Account 97107.02 (Interest on Debt Service) for interest owed on the 1998 Phase I Serial B Bond.

ACH transfer to be made by USDA Rural Development on April 30, 2026, in the amount of $2,317.50 from Sewer Fund Account 97107.02 (Interest on Debt Service) for interest owed on the 1998 Phase I Serial A Bond.

Wire transfer to Chase Bank/Depository Trust Company send on April 15, 2026, in the amount of $2,915.64, from the General Fund Account 97107.01 (Interest on Debt Service) for interest owed on the Downtown Enhancement Project.

Passed 4 to 0.

Public Comments.

Kevin Robinson explained to the Board the problem that he is having with his sewer at his property at 216 Wilson Avenue. His line is collapsing and runs under his neighbor's property. He would like to connect to the main on Wilson Avenue three (3) doors down. There is no main in front of his house. The Mayor asked if he had a company camera the line. Mr. Robinson stated that they did and they could not see anything because of how bad it was. Mr. Robinson believes that it is broken in multiple places. The Mayor noted that this is a unique case because we usually deal with developers when talking about sewer main extensions. The Board reviewed a map that was presented by the resident showing the location of the sewer line that services his house.

Public Comments were paused at 7:05 p.m. for the Public Hearing on the Tentative Budget.

Public Hearing on Tentative Budget 7:05 p.m.

Mayor Warner opened the public hearing on the Tentative Budget at 7:05 p.m. She asked three (3) times of anyone wanted to speak for or against the proposed Tentative Budget and received no response.

Motion by Trustee Watkins, seconded by Trustee Haddad, to close the public hearing at 7:05 p.m. Passed 4 to 0.

Public Comments continued.

The Board discussed that this is not a Village problem because this sewer line is on private property. The Board also talked about the location of other sewer mains near this property and noted that the property owner's lines are private sewer lines which is why they don't show up on our maps. The Board talked about what would happen with a sewer main extension and who would be responsible for the cost. The Board talked with CEO Adsit about the previous efforts to locate a sewer main on Wilson Avenue. CEO Adsit is going to speak with a neighbor to see if there is an easement for a sewer across his property. The Board discussed with Lynne Gaglianese why this is not something that the Village would be able to do. The Mayor talked about the process for contacting the DPW when a homeowner has an issue with the sewer. The Board discussed with DPW Foreman Holdridge the location of the lateral lines of the people on this street. The Board talked about possible ways to trace the line from the house to see where the line goes. The resident noted that Rotor Rooter located his line to the neighbor's property. The Mayor asked CEO Adsit to contact the property owner of the home on Maple Avenue to see about getting access to his line in their yard. The Board suggested that the property owner contact another company who would run cutter blades into the line in case it is tree roots that are causing the problem.

Marty Bargabos would like the Village to reconsider taking down the old Feed Mill. The Mayor noted that it doesn't have any environmental concerns so there is no asbestos. Mayor Warner and Mr. Bargabos both believe that the foundation is good. Mr. Bargabos talked about the parts of the

building that are still good. The Mayor advised that one of the walls is really starting to bow. Mr. Bargabos asked about what we think it will cost. The Mayor noted that she budgeted $60,000 in the next budget. Mr. Bargabos stated that it will cost more if the foundation has to come out. Trustee Haddad asked what Mr. Bargabos' idea is to save the building and how we can make it safe until we can get the building fixed. Mr. Bargabos offered to buy the building for $1,000, make it usable and then the Village could buy it back for whatever Mr. Bargabos has into it. Mr. and Mrs. Bargabos suggested putting the demolition money into it instead of taking it down. The Board talked with Mr. Bargabos about his proposal. He just wants to clean it up, make it attractive on the outside. The Mayor spoke about what our intended use of the property was. The Mayor asked Mr. Bargabos if it would be more expensive to tear down and build new or to fix what is there. Mr. Bargabos believes that it would be cheaper to fix it. The Mayor talked about how important this area of the Village is to development. Administrator Ryan noted the nostalgic value and historical value of the property. Trustee Haddad is concerned about the safety issues with the building and the complaints that we get from residents about the condition of the property. He wants to move on something and suggested taking the building down and replacing it with a pre-fabricated building. Mrs. Bargabos spoke about the worth of restoring the existing building and how the valuable that could be to the Village. She noted that she and Mr. Bargabos were told the same thing about the Greystone – it is now a beautiful building. Trustee Haddad is concerned about the eye-sore in the Village. The Board talked about how this could possibly work. The Board talked about getting together with Mr. Bargabos to work on a plan. Mayor Warner would like to speak with the Village attorney and report back to the Board at the next meeting. The Mayor asked Mr. Bargabos if he would do the work on the Erie Mill himself. She noted that his work on the Greystone is stellar.

Department Heads.

Chief Chafee submitted his report to the Board previously and is all set tonight.

CEO Adsit also submitted his report and is all set.

Village Historian Sadler is working on numerous historical markers. The Mayor asked if we can get one at the Erie Mill. Mr. Sadler talked about the markers that he is working on. Some are in the Village and some are out of the Village. Mr. Sadler is also working on a book about Canastota.

Dan Cunninggham of Clean Water Management reviewed his report for the Board. He noted that we are over the limit on what was processed this month. He will submit that with his report to the DEC. Mr. Cunningham advised that it is only a problem if we go over four (4) months in a row. He talked about the CSO on March 31 – April 2, 2026. He also talked about the flow meters and the pumps at the headworks.

Police Chief Barton is all set.

DPW Foreman Holdridge talked about the pump station at the shop. Both pumps are in and TNT will be hooked up later this week. Foreman Holdridge believes that something is going on with

the power grid. He noted that the Town of Sullivan had the same problem with two (2) of their pump stations – he thinks that there is a problem with the grid. Mr. Cunningham noted that there have been problems at the plant that are out of their control also. Trustee Haddad stated that National Grid is upgrading the substation on Route 13 near McDonald's. Trustee Watkins asked if we submitted a claim to our insurance. Administrator Ryan advised that we did and were advised today that the claim is still in the works. DPW Foreman Holdridge advised the Board that we had a tree come down near Kime's. It came down on a split rail fence at Kime's property. National Grid had marked it to come down. Patrick Kime would like us to pay for the material to fix the fence and he will do the work. Foreman Holdridge provided a quote for the material. The Board talked about who would be responsible for the damage caused by the tree. Foreman Holdridge stated that the next day, he called the County and they took the rest of the tree down. The Board talked about what to do with the cost of the supplies. Trustee Torrey is good with paying for the supplies. Trustee Haddad is good with it. The Mayor asked Foreman Holdridge to do a purchase order. Mayor Warner advised Foreman Holdridge about the bees at the Recreation Park. The Mayor asked him about the pothole on Main Street near Trustee Watkins' home. Foreman Holdridge is taking care of that this week.

Mayor Warner asked if we had any questions for Recreation Leader Bealer. The Board received her report and is all set – she has nothing more for the Board.

Motion by Trustee Watkins, seconded by Trustee Torrey, confirming the election of Lyle Chafee as Chief and Mike Barker as Assistant Chief of the Canastota Volunteer Fire Department pursuant to the attached notice from Fire Council Member Matt Freund dated April 7, 2026. Passed 4 to 0.

Motion by Trustee Watkins, seconded by Trustee Haddad, approving the following sewer credits:

a. $130.45 credit against the sewer charges on the 9/30/25 invoice for property located at 310 1st Street, owned by Elizabeth Button (excess consumption due to a sump pump failure that has been corrected – see email from OCWA for explanation.)
b. $198.18 credit against the sewer charges on the 9/30/25 invoice for property located at 108 Clark Street, owned by Dawn M. Webber (reason for excess consumption was an unknown leak that has been corrected.)
c. $292.19 credit against the sewer charges on the 12/31/25 invoice for property located at 132 E Center Street, owned by Canal Street Partners, LLC (reason for the excess water consumption was due to a toilet not sealing, that has been corrected.)

Discussion: The Board talked about the requested credits. Passed 3 to 1. Mayor Warner voting Nay.

Motion by Trustee Watkins, seconded by Trustee Haddad, approving the following requests from Recreation:

a. Bouquet Making Class on Thursday, May 7, 2026, from 6 – 8 p.m. at Debrucque Greenhouses. The registration cost is $30/per person with $25/person going to Charmaine Tolle. Participants to bring their own vase. 10 person minimum 20 person

maximum. Sign up by May 1, 2026;

b. Chalk the Walk from Wednesday, June 24, 2026 to Friday, June 26, 2026, on South Peterboro Street between Canal and Railroad Streets. Chalk available at Village Offices from 8:30 a.m. – 3:00 p.m.
c. Town of Lenox Skate Park 25th Anniversary June 6, 2026 – up to $200 from Program Development to purchase materials for the Tye Dye Station and "graffiti" walls at the event.
d. Summer Conditioning Program for 11 to 22-year olds beginning on July 6, 2026 and running through August 12, 2026 at the Canastota High School weight room as follows: Mondays from 4:30 p.m. – 6:00 p.m.; Tuesdays from 8:00 a.m. – 10:00 a.m. and Wednesdays from 4:30 p.m. – 6:00 p.m. at no cost to participants or to the Village. Recreation Board member Steve White will run the program and there will be a maximum of 35 participants daily. Pre-registration is required and walk-ins will be allowed if space is available. Waivers will be required.
e. Mommy and Me Tea Time event on Saturday, May 9, 2026, at 4:00 p.m. to be held at ZEMS. The registration cost is $30 for mom and 1 child; $5 per each additional child; minimum of 15 moms to sign up by May 1 with a maximum of 40 total participants (moms and children). ZEMS to charge $5/person with supplies estimated at $290.00.

Passed 4 to 0.

Discussion regarding quote from Public Sector HR Consultants, LLC, in the amount of $6,500 for Employee Handbook development.

Trustee Watkins would like to move the discussion to the next meeting. Trustee Haddad is opposed to there being a whole new handbook. The Board talked about the new quote that was received today. This matter will be moved to the next meeting.

Motion by Trustee Haddad, seconded by Trustee Watkins, approving the attached agreement with Scherzi Systems, LLC for information technology services at a cost of $400/month ($4,800/year) for the two-year period beginning June 1, 2026 – May 31, 2028, with an on-site regular and emergency off-hour service call rate of $150/hour and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Torrey, approving the attached request from Jason Gaiser, President of Canastota Little League, to hold their opening ceremonies on Saturday, May 2, 2026. The day will start at 9:00 a.m. with the opening day parade starting at the firemen's field and ending at the Canastota Recreation Park with ceremonies to take place immediately thereafter. (Note: The Board has already approved the partial road closure request from Chief Barton for the parade). Passed 4 to 0.

The Mayor asked the Board members to let her know if they were going to attend.

Motion by Trustee Torrey, seconded by Trustee Haddad, approving the appointment of Allen Mittelstadt and James Reed to the positions of seasonal laborer with the DPW beginning May 6,

2026 – September 30, 2026, at the rate of $16.50 per hour. **Discussion:** Trustee Watkins asked if this is for mowers and wanted to know if we are going to have enough people. Foreman Holdridge noted that they have already started. Trustee Watkins stated that he would like us to have someone down at the Rec Park and dedicated to taking care of the fields and maintaining the bathrooms. The Mayor talked about an issue getting the dumpsters emptied at the Rec Park. Deputy Clerk/Treasurer Farr advised the Board that she contacted Bliss and stated that they were having trouble locating the account. She asked Rec Leader Bealer what was in the dumpster. Deputy Clerk/Treasurer Farr stated she spoke with Rec Leader Bealer about what the Little League threw away in the dumpster. It was noted that they cleaned out their shed. The Board talked about what should be thrown out down there. The Board talked about the schedule for the use of the Rec Park by Little League and other people. The Board talked about scheduling the dumpster pick ups at the Rec Field. The Board talked about when the pick up should occur. The Mayor asked Little League if they could help with the emptying of the garbage cans. Foreman Holdridge suggested that the cans get dumped every night instead of waiting for them to be full as this attracts the bees and makes the bags very heavy. The Little League representatives talked about where the garbage bags are at the Rec Field.

Correspondence.

None.

Administrator's Comments.

Administrator Ryan reported that Little League put a new shed in at the Rec Park and they are cleaning their stuff out of our shed. AYSO is planning on putting a shed at the Rec Park also. Administrator Ryan asked about having a discussion with Pop Warner about having them get a shed at the Park so that we can take back our space for our programs. The Mayor advised that Pop Warner has been using our pool room for a very long time without any cost to them. They have been using it because of the heat in there and not wanting moisture in the helmets. Recreation Leader Bealer advised that the helmets do need to be stored in a climate-controlled space for the safety of the players. The helmets cost $350 each. The Mayor talked about the condition of the room that Pop Warner is using and does not want Pop Warner to have a problem with the helmets but does not want us to incur the costs for Pop Warner to use that room and not have it available to us for our use.

The Board discussed the repairs needed at the police garage. It will cost $25,000 to abate the corner of the second floor, which does not include the repairs or possible abatement in the rest of the building. Administrator Ryan will continue with the quotes and get back to the Board.

Administrator Ryan is waiting for clarification from National Grid regarding the lampposts. They are putting in LED fixtures in the downtown. National Grid says we own the poles and they own the lights. The Mayor asked what is being replaced. Administrator Ryan stated that he met with them and he picked out some options from their catalog. They will get back to us. He spoke with them regarding the historical nature of what was chosen. The Board talked about who owns the

poles and the lights. Trustee Haddad asked where the lights are that were removed. The Mayor would like National Grid to put something back that was closer to what was there before. Trustee Haddad asked about information on the lights when they were installed. We will pull the box out and look.

Administrator Ryan is working with the Town of Lenox regarding the Court Clerk and Code Officer Agreement. The Village is helping the Town with the Codes. Administrator Ryan talked about working with the Court to be able to have the clerks do both Town and Village work. The Mayor talked about the history of the Town and Village Court Clerks working together. We need an Intermunicipal Agreement to satisfy the Unified Court System. Trustee Haddad asked if we have to move on the asbestos matter. Administrator Ryan advised that we do have to move on this and also get the roof repaired. He is waiting for the roofing company to get us on their schedule. Administrator Ryan will give an update as soon as he has more information. The Board talked about how to proceed with the project. The Mayor would like Administrator Ryan to get a couple more prices on the abatement.

Mayor's Comments.

Mayor Warner has nothing more tonight.

Trustees' Comments.

Trustee Watkins asked about the time of the meetings for budget hearings. The meeting on April 20, 2026, is at 5:00 p.m. and the meeting on April 30, 2026 is at 5:00 p.m.

Trustee Torrey is all set.

Trustee Haddad is all set.

Motion by Trustee Haddad, seconded by Trustee Torrey, to adjourn at 9:03 p.m. Passed 4 to 0.

Respectfully submitted,

Catherine E. Williams
Clerk/Treasurer