Village of Canastota
Meeting Minutes
January 7, 2026

Mayor Warner called the meeting to order at 7 p.m. The Pledge of Allegiance was recited.

Present: Mayor Rosanne Warner; Deputy Mayor Doug Gustin; Trustees Bill Haddad and Jeff Watkins; Village Administrator Jeremy Ryan; Deputy Clerk/Treasurer Caitlin Farr; Recreation Leader Cherie Bealer; Police Chief Sean Barton (arrived at 7:28 p.m.); Mark Taylor; and Richard Stankivitz.

Absent: Trustee Lori Torrey.

Motion by Trustee Watkins, seconded by Trustee Haddad, to approve the following items as a consent agenda:

- Approving the following budget modifications: increase 14204.01 (Attorney Fees) by $2,995.00; increase 51422.01 (Snow Equipment/Capital) by $95,000.00
- Approving payment of the following abstracts:
  a. General Fund Abstract in the amount of $200,759.82
  b. Sewer Fund Abstract in the amount of $46,078.12
- Approving the following payments to Accu Data from General Fund Account No. 16204.01.155 (Payroll Service): $150.81 for payroll dated 12/18/2025, $136.76 for payroll dated 12/24/2025, and $133.61 for payroll dated 12/31/2025
- Approving payments totaling $2,247.74 from the General Fund to MBI for health insurance debit card transactions from December 1, 2025 – December 31, 2025
- Approving the attached minutes from the following meetings: October 15, 2025, Special Meeting October 15, 2026, and December 17, 2025

Passed 4 to 0.

Public Comments

None.

7:15 pm. Public Hearing regarding the Village of Canastota Comprehensive Plan 2025

Mayor Warner opened the public hearing at 7:15 p.m. Mayor Warner asked three (3) times if anyone was there to speak for or against the Comprehensive Plan. There was no response from the attendees.

Motion by Trustee Watkins, seconded by Trustee Gustin, to close the public hearing at 7:16 p.m. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, to adopt the attached SEQR Resolution issuing a Negative Declaration and Adopting the Village of Canastota Comprehensive Plan 2025. (Note: a roll call is required.)

Mayor Warner: aye.
Deputy Mayor Gustin: aye.
Trustee Watkins: aye.
Trustee Haddad: aye.
Trustee Torrey is absent.

Passed 4 to 0.

Motion by Trustee Watkins, seconded by Trustee Gustin, approving the attached Fire Contract (2025 Restated and Extended) and Addendum to Fire Contract between the Village of Canastota and Town of Lenox dated December 29, 2025, and authorizing the Mayor to execute the same. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Watkins, approving the attached Contract to Purchase between Atseff Savoy Company I LLC and the Village of Canastota concerning Lot 11 Technology Boulevard, and authorizing the Mayor to execute the same once the said Contract to Purchase has been duly executed by Adam Ckarj, the manager of Atseff Savoy Company I LLC, and his attorney, Antiono E. Caruso, Esq. Passed 4 to 0.

Correspondence

None.

Administrator Comments

Village Administrator Ryan publicly thanked the DPW, Police Dept., and Fire Dept. for all of their hard work. Administrator Ryan also publicly thanked the City of Oneida for their help with water. He notes that he personally spoke with City of Oneida City Manager Kyle Lovell and thanked him directly.

Trustee Haddad asks if rates will change due to the water main break. Mayor Warner states that there will be no change for the Village but possible rate increase in 2026-2027. Trustee Watkins would like to research for grants to use Oneida for water moving forward. It is noted that we are under contract with OCWA but Trustee Haddad believes the contract has been breached by us having to get water from Oneida. Administrator Ryan states that Mr. Lovell says their flow is only at 10% right now and they would be willing to discuss it with us. The Board, Mayor Warner, and Administrator Ryan discuss both water with Oneida and the OCWA contract. Administrator Ryan will send the OCWA contract to John Langey (Village Attorney) for review.

Administrator Ryan is working with the DPW to coordinate shipping for the new plow truck. We have received one (1) quote at this time and are working to get two (2) more.

It is noted that the office received a request from the Recreation Dept. to lower the Glow Bowl cost from $12.00 per bowler to $10.00 per bowler because Hi-Way Bowl lowered the cost on their end. Recreation Leader Bealer confirms this and states that this will still cover cost of the event.

Motion by Trustee Watkins, seconded by Trustee Haddad, to lower the cost of Glow Bowl to $10.00 per bowler. Passed 4 to 0.

Administrator Ryan and Mayor Warner are working on the RFP for IT services and it will hopefully be ready for approval at the next meeting. We received the insurance check in the mail for the Dodge Durango (police vehicle). The transition for the Village website to go from ".com" to ",gov" is complete and it went smoothly. Administrator Ryan notes that he met with Fire Chief Chafee about the new generators and will send the quotes out to the Board once received. It is noted that DPW Foreman met with Town Supervisor Salay about trading services. The trade off will consist of the Town plowing the industrial park and the Village clearing the sidewalks. Administrator Ryan notes that there will be a candlelight vigil on January 18th for Tony Graziano where the former Graziano property was, located at the corner of Maple Ave. and Peterboro St.

Motion by Trustee Watkins, seconded by Trustee Gustin, to close Maple Ave. from Peterboro St. to Spencer St. on January 18th from 5:00-6:00 p.m. Passed 4 to 0.

Lastly, Administrator Ryan notes that we have received three (3) proposals for the CDBG.

Mayor's Comments

Mayor Warner states that she had a meeting with Environmental Facilities Corp. about the WIIA Grant. It is noted that we did not receive the grant due to the engineering report being too old. There is a new grant coming out for WWTP planning up to $100,000; it is suggested that we apply for the grant to have engineering redone and then reapply for the WIIA grant. Trustee Watkins says yes, we should.

Mayor Warner received a letter from Senator Chuck Schumer about a battlefield restoration grant and has passed it on to Mayor Seymour in Wampsville for their field.

Mayor Warner notes that she reached out to John Langey (Village Attorney) about uniform adoption code. She also discusses upcoming grants and programs.

It is noted that the Architectural Review Board is meeting monthly and has some changes for the Village Board to consider that will give them "more teeth". The Planning Board is in favor of help for the Historical District. Trustee Haddad is good with the idea and Deputy Mayor Gustin says to email to John Langey for review.

A discussion is had on starting to look for the new Deputy Clerk/Treasurer to replace current Deputy Clerk/Treasurer Caitlin Farr upon the retirement of Clerk/Treasurer Cathi Williams. The Board gives the okay to post for the job.

A discussion is had regarding the Lewis St. bridge and it is noted that the bridge needs to be replaced. It was proposed by an engineer to shorten the width of the bridge. DPW Foreman Holdridge does not agree; he does not believe it will work with the snowplows. The Board members also say no to shortening the width and it is noted that both Administrator Ryan and Mayor Warner had already said no.

Lastly, Mayor Warner notes that she received compliments from the residents on Delano Ave. regarding the paving project. The residents were thankful and very happy with the work.

Trustee's Comments

Deputy Mayor Gustin – none.

Trustee Watkins – none.

Trustee Haddad states that he sent grant info on to the other Board members regarding the grant for Parks & Rec that is due on February 9th. Mayor Warner notes that Judge Finocchiaro wants the grant for the playground and that Recreation Leader Bealer wants the grant for the recreation park. The grant has a 10% match. Trustees Watkins and Haddad both agree that with a 10% match, we apply for the grant for the recreation park.

A brief discussion is had regarding the pocket community on Center St.

Motion by Trustee Watkins, seconded by Trustee Haddad, to enter into executive session regarding personnel at 7:44 p.m. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, to exit executive session at 8:18 p.m. Passed 4 to 0.

Motion by Trustee Haddad, seconded by Trustee Watkins, to adjourn meeting at 8:18 p.m. Passed 4 to 0.

Respectfully submitted,

Caitlin Farr
Deputy Clerk/Treasurer