

VILLAGE OF CANASTOTA
SPECIAL MEETING MINUTES
October 15, 2025

Mayor Warner called the special meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Rosanne Warner; Deputy Mayor Doug Gustin; Trustees Bill Haddad, Lori Torrey and Jeffrey Watkins; Village Administrator Jeremy Ryan; Recreation Leader Bealer; CCS Superintendent Sean Bissetta; CCS Business Manager Tracy Leone; CCS Board of Education Vice President Marc Cianciola; Chief Chafee (6:37 p.m.); CEO Mike Adsit (6:39 p.m.); Chief Barton (6:52 p.m.)

ABSENT: None.

The Mayor thanked the school officials for coming in tonight.

Administrator Ryan opened the discussion regarding shared services for plowing, noting this only covers severe winter events. He stated that the Village would bring in a big plow to help the school move snow. Business Manager Leone advised that this model was used by her in other schools and stated that if we have 2-4 days of consistent snow and the Village comes in to help the school, the community will see us helping and there will be a formal agreement. She stated that it happened a couple of times last year that the school could have used help moving snow. The school is looking for a drop in the new circular driveway and push out the snow so they can open school. Ms. Leone stated that they are just looking to memorialize the shared services that we are already doing. Trustee Torrey asked what the school employees can handle and when it would be necessary for our employees to come in. The Board talked with the school officials about the types of events that may require the school to ask for our help. Trustee Gustin asked if it would be the new parking lot only or all of the parking lots. Trustee Watkins does not think we should limit this to just one area. Ms. Leone cannot tell us exactly where or when our help will be needed. Trustee Haddad asked if there is any grant money available for shared services. Mayor Warner does not believe that the State has money for this any more. Ms. Leone spoke about some of the ways that the school could help the Village such as by letting us use the striping machine. Trustee Haddad asked who is calling who and it was stated the Nick Campbell from the school building and grounds department will call DPW Foreman Holdridge. The Mayor asked if we are putting this on paper. Administrator Ryan asked Business Manager Leone to draw something up and send it to us.

The Board talked about the fuel station shared services that was attempted a couple of years ago. Administrator Ryan brought up the conversations that he and Recreation Leader Bealer have had with Stan Congdon and Nick Campbell regarding uses of the school facilities by our Recreation Programs. Administrator Ryan asked about having Sundays available for our programs because of the limited space. Superintendent Bissetta stated that this has come up for them. Their concern is having the building up and ready to be used the next day. Administrator Ryan asked how we can

assure the school that we will leave the space as it was found. Business Manager Leone stated that their biggest concern is being able to open on the next day. There are also concerned that only certain parts of the building are being authorized, adding that their concern is for safety. The school is locked down during the day, but then it is open when events are happening and groups using the building. The question of who will respond if the fire alarm goes off was discussed. Mayor Warner asked if there have been instances of the Village leaving the building in “not good” condition. Ms. Leone was in aware of any instances. Mayor Warner brought up the fact that we had to use the CAC in Sherrill last year which was not received well by some tax payers. Business Manager Leone noted that they are willing to talk with us about this, but part of the problem is that they do not have staff that wants to work 7 days a week. Administrator Ryan advised that having the playroom gym available again should help return everything to where it was a couple of years ago. He noted that Stan Congdon said he is waiting for the wrestling program to give him a schedule. Superintendent Bissetta noted that staffing is the problem and if we can find a way to figure this out, it will help. Trustee Watkins asked if all programs will be banned from usage of the school facilities. Business Manager Leone asked if this is for Sunday or any day. She also noted that the School Board has a policy that states that if anyone uses the building there is a charge. If we want to have a conversation about the Village using the building on a Sunday, we would need to put the terms in an agreement and be considered a shared services agreement and the school would not be providing any staff. Trustee Watkins stated that we are here for kids. He noted that the Village does not charge for our staff during parades, for instance. Business Manager Leone advised that if the school is being used when they already have staff in there, they are not charging. Mayor spoke about staffing issues that the Village has so we can understand the lack of staffing that the school is experiencing. Administrator Ryan stated that he wanted to make it clear that the school will not impose fees on us for maintenance when there is already staff in the building. Ms. Leone confirmed that there will be no charge if staff is already in the building. Administrator Ryan hopes that we can work something out for Sundays. Mayor Warner asked what the fee is. Ms. Leone believes that it is \$35/hour. She advised that the play room gym is open now until April when that space will be renovated. With the Peterboro Street renovations, the gym space there will be renovated and the showers will come out which could affect its use in future years. Ms. Leone thinks that we should come together again after an agreement is proposed. BOE Vice President Cianciola doesn’t want to speak for the entirety of the Board, but wants the community to use the building. He stated that they are trying to figure out the best way for the space to be used and that the Board (of Education) has some work to do. Superintendent Bissetta added that if we are talking about a controlled program, we should be able to make it work. Vice President Cianciola thinks that it was their intention to get the high school programs more involved with the feeder programs because those kids will be in the sports at the high school level soon and they are trying to build better programs. Trustee Haddad asked if there was any agreement between the school and Village from back when he and Carla DeShaw were on the Rec Board. Rec Leader Bealer asked if for the skills and drills program someone could have the same privileges that school coaches have to enter the building on a Sunday. The Board talked about

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what happen on Sundays and how this would work. Ms. Leone asked Administrator Ryan when the scheduling would be done for basketball.

CEO Adsit asked how often fire safety inspections are done and who does them. Business Manager Leone advised that OCM BOCES does them annually. CEO Adsit asked to have a copy of the reports sent to him. Ms. Leone stated that she will send them to Administrator Ryan.

The Mayor thanked the school representatives for attending the meeting this evening.

Motion by Trustee Torrey, seconded by Trustee Watkins, to adjourn at 7:08 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

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Clerk/Treasurer