

**VILLAGE OF CANASTOTA
SPECIAL MEETING
MINUTES**
June 11, 2021

Mayor Warner called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Rosanne Warner; Deputy Mayor Jeffrey Carpenter; Trustee Douglas Gustin; Village Administrator Jenn Farwell; Sarah Garlock, David Garlock and Paula Garlock; and Bruce Burke of PAC 99.

ABSENT: Trustees Bill McDade and Jeffrey Watkins.

Discussion regarding proposal for Pilot Project for odor control at the Main Headworks Building.

The Mayor reviewed the discussion from the prior meeting regarding the pilot unit for the headworks station. Mayor Warner noted that we don't have the money in this year's budget. She discussed the fund balance status and noted that she talked with the Village attorney regarding the problems with the treatment plant. Trustee Carpenter would like to have the engineer come back to discuss all of the components of the report with the Board. Administrator Farwell noted that when she met at the site regarding the pilot and there was no urgency in making a decision. The Board discussed options and when to have the engineer come back to speak about this. The Board would like him to come back for the second meeting in July. We are hopeful that we will have a better handle on our financial position at that time. Mayor Warner asked Administrator Farwell to contact the vendor and let them know that we are not in a position to do this right now.

Mayor Warner noted that Sarah Garlock, David Garlock and Paula Garlock are here and she let the Board know that she spoke with the Village Attorney and he is reviewing the documentation on this matter. Mr. David Garlock advised the Board that he wants a spigot installed so that he can water the animals on the hill. The Mayor looked up the requested equipment at Lowe's and believes the cost to be between \$50 - \$175. The Mayor advised that the records were turned over to the attorney for review. The history of some of the lawsuits and work that has been done was discussed. The Mayor asked Mr. David Garlock his thoughts. Mr. Garlock would like us to do the work. Trustee Carpenter would like to hear back from the attorney before we do anything. He believes that it is a reasonable request but believes it is our duty to seek his advice first. The Mayor asked if there are any residents on the water line. She was advised that there are not. The homes in the area do have other access to water and the lines that we maintain are used to water the livestock. The turn-around time for the repairs was discussed. We will try to have the attorney response by our next meeting.

Mayor Warner asked the Board if they wanted to talk about a panel procedure for hiring. Trustee Gustin asked about the background for this discussion. Mayor Warner reviewed the circumstances from the last meetings request for hiring. Trustee Gustin advised that at the school, a Board member sits on the initial interview process so that the Board had questions, someone could speak to the

questions. Administrator Farwell advised that she has always had three (3) people in the room for interviews that she has conducted - herself, the department head and a liaison. The recent hires did not follow protocol. The Mayor would like to have candidates come before the Board in executive session prior to the Board voting on a person. The Board discussed how this process will be applied and to which employees.

Adjourn.

Motion by Trustee Carpenter, seconded by Trustee Gustin, to adjourn at 5:27 p.m. Passed 3 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer